

Office of the Administrator

Serampore Municipality

1,N.S.AVENUE, SERAMPORE, DIST.:- HOOGHLY, PIN-712201,W.B.

Ref. Memo No. :-

Date :- 05 / 10 / 2026

Notice Inviting e-Tender No:- WBMA/ULB/SRMP/NIT-04/2026-27

The Executive Officer, Serampore Municipality on and behalf of office of the Administrator of Serampore Municipality, invites online competitive bids from reliable and resourceful companies/firms/contractors having experience of 40% of electrical work as noted below for the eligibility of participating in the e-bid through Govt. of West Bengal e-tender portal www.wbtenders.gov.in .

Work Details :-

Sl. No.	Name of work	Estimated amount (Rs.)	EMD (Rs.)	Eligibility	Period of Completion
1.	Supply, delivery of 150nos. reputed brand 60watt LED lights at Serampore Municipality	715795.00	14316.00	Similar Nature of Electrical supply Work	Within 2 Days from date of Work Order

Contractors having experience of similar nature of 40% work in a single work order, One completion Certificate Within last 5 years and Payments Certificates criteria as mentioned below.

- In event of e-filing intending agencies may download the tender document from the website www.wbtenders.gov.in.
- During online submission, the tender document will be submitted concurrently duly digitally signed in the website www.wbtenders.gov.in at the date & time stated in the time schedule.
- The documents submitted by the bidders should be self attested or attested by a Gazetted officer.
- MoU / Joint venture/consortium are not allowed to participate.

A. WORKING STATUS:-

- a) The bidders shall have to complete satisfactorily at least One work of similar nature in a single work order within last 5 Years under State/central govt., statutory bodies of central/ State Govt./Municipality, having value not less than 40% of the Tender amount with Completion certificates and Payment certificate from the competent authority in this regard only to be entertained & to be uploaded.
- b) The applicant must have no adverse report, on any account, against their organization for any project worked during with in last 5 Years or working at present. This clause will lead for rejection of application, event after fulfillment of other eligibility criteria.
- c) The LEDS should conform with the Technical Specifications of having IP 66 protection, LM -79 and LM-80 report or latest report to be provided conforming to latest NABL accreditation. Inbuilt Potted LED Driver Should be given. LED driver & housing should be from the same manufacturer to ensure compatibility. System Efficacy : Greater than or equal to 100 Lumen/Watt, Warrantee 5 Years.

However the tender inviting authority reserves the right to relax the eligibility criteria if felt and also in certain circumstances if valid conditions arises the authority has the right to cancel the Work Order.

B. Important Dates times.

Date and Time Schedule:-		
SL No	Particulars	Date & Time
1	Date of uploading of N.I.T. And Tender Documents online (Publishing Date)	05 / 10 /2026, 05.00 P.M
2	Documents downloads start date (online)	05 / 10 /2026, 05.00 P.M
3	Tender submission Start Date (online)	05 / 10 /2026, 05.00 P.M
4	Tender submission Closing Date (online)	12 / 10 /2026, 11.00 A.M
5	Tender Opening (online) Technical	14/ 10 /2026, 11.00 A.M
6	Date of uploading list for Technically Qualified Tenderers (online)	14/10/2026 03:00 P.M
7	Date and place for opening of Financial Proposal (Online)	14/10/2026 05:00 PM

C. Name and address of the Tender inviting authority:

Executive Officer, Serampore Municipality, Serampore, Hooghly.

D. Constructional Labour welfare Cess @1(one)% of cost of construction will be deducted from every progressive bill, GST, Royalty & all other statutory levy/ Cess will have to be borne by the contractor & the rate quoted by them should be inclusive of all the taxes etc.

E. Earnest Money:- Earnest Money will have to be deposited through ICICI gateway in favour of Serampore Municipality, Serampore, Hooghly.

F. Valid self attested scanned copies of all the following documents are to be uploaded.

G. Joint venture Company not allowed,

H. Bank Solvency Certificates as per Value of the Work,

I. GST registration certificate is required,

J. PAN Details have to be submitted,

K. Valid Professional Tax Clearance Certificate 2026-27.

L. Valid Trade License -2026-27.

M. Income Tax Return (AY) 2023-24, 2024-25, 2025-26.

N. Audited report of last 3(three) financial years : AY-2023-24, 2024-25, 2025-26.

O. Valid PF and ESI Registration, if applicable.

P. Electrical Contractor License required to submit, License should be only for electrical works.

Q. No conditional/incomplete tender will be accepted under any circumstances.

R. The Contractors are bound by the terms and conditions of W.B.F 2911/2912(with latest amendment) along with specification, Notice inviting Tenders with General terms and conditions, special term & conditions, schedule of works, Drawing etc. which forms part and parcel of the contract deeds. Security Deposit will be refunded only after fulfilling Defect Liability Period(DLP) of above 5yrs. after delivery of the material. If material is found defective, replacement of the set will have to done to the Municipality with out any cost.

S. If any Bidder withdraw Tender before its acceptance or refuse to work within a reasonable time without assigning any satisfactory explanation for such withdrawal, penal action will be taken as per Govt. norms.

T. Tender documents are not transferable.

U. The rate quoted in the tender shall remain valid for acceptance within 03(Three) months from the date of opening of the Tender.

V. The tender inviting authority will verify the credential & other uploaded documents (in Original) of all the bidders. Intending bidders have to get their documents verified by the authority before the date of opening of technical bid. If any bidder fails to do so, his candidature will be treated as cancelled. After verification, if it is found that such documents submitted by the successful bidders are either manufactured or false, in that case his eligibility will not be treated as valid. A work order will not be issued in favour of the bidders under any circumstances. In such a case, the next eligible bidder may be invited for the work.

W. There is no provision of any escalation in case of materials, labour, carriage or others in the contract whatsoever.

X. Earnest Money @2% of the estimated amount against works to be deposited by the L1 bidder in ICICI gateway through online. The entire 2% of deposited amount shall be converted to initial security deposited in case of successful bidder. Earnest money of 2% only will be refunded to the unsuccessful bidder(s).

Y. Security Deposit :- As per ongoing Govt. Order as applicable during the work completion period as decided by the Tender Inviting authority.

Z. Completion certificate produced as a credential should clearly indicate the description of works, value of contract, executed work value, date of award, actual date of completion etc. and name, address, telephone no. of the client to check the validity and authenticity.

Note: Bidders are requested to go through carefully all the tender documents including instructions given therein and enclosed hereto before filling up the spaces provided there in and enclosed here before filling up the spaces.

Executive Officer,
Serampore Municipality

Website: www.seramporemunicipality.net e-mail: seramporemunicipality@hotmail.com

Office Phone: (033)2662-0310, Office Fax: (033) 2662-3651

